

CORPORATE GROUP OF INSTITUTES, BHOPAL

APPLICATION FORM FOR NON-TEACHING POSITION

Advertise Date :

Post Applied for :

Passport Size
Photo

Name of Institute Applied:

Name of Department Applied:

*Note: Please attach extra lines/extra sheet wherever required. Send this **Application Form via E-Mail** to corporate@corporatebpl.com and also send printed Application Form along with photocopies of all your mark sheet /certificates to following address:*

Dr. A. N. Sinha

Corporate Institute of Science & Technology,
Near Hathaikheda Dam, Anand Nagar,
Raisen Road, Bhopal-462022(MP)

1. PERSONAL INFORMATION

Name					
Mobile No					
Mother's Name					
Father's Name					
Gender (M/F)		DOB (DD/MM/YYYY)		Category (SC/ST/OBC/GEN)	
Religion		Married(Y/N)			

2. ACADEMIC QUALIFICATION DETAIL(Highest TO 10th)

DEGREE PURSUING:

SN	Degree Completed (Tick Mark)	Board/University	Subject	% Marks /Grade Obtained	Year of Passing
1	M.Phil				
2	MTech/ME				
3	MBA				
4	MSc/MA				
5	BE/BTECH				
6	BSc/BA/BCom				
7	Diploma/ITI				

8	12 th				
9	10 th				

3. PREVIOUS EMPLOYMENT DETAIL(Current onwards)

SN	Designation	Employer	From – To (Period)	Total Years & Months	Total Monthly Salary
1					
2					
3					
4					
5					
6					

4. EXPERIENCE SUMMARY

EXPERIENCE IN EDUCATION INSTITUTE (Years and Months)	INDUSTRIAL EXPERIENCE (Years and Months)	OTHER EXPERIENCE (Years & Months)	TOTAL EXPERIENCE (Years and Months)

5. ADDRESS FOR COMMUNICATION

	COMMUNICATION ADDRESS	PERMANENT ADDRESS
HOUSE NO		
ROAD		
LANDMARK		
TOWN/CITY		
POST OFFICE		
DISTRICT		
STATE		
PIN CODE		
LANDLINE PHONE		
MOBILE		
EMAIL		

6. WORK EXPERIENCE DETAIL

- (a)
- (b)
- (c)
- (d)
- (e)
- (f)

7. Justification for consideration for position applied for

8. Any other information which you wish to bring to the notice of the Selection/Search Committee.

9. Self Assessment Sheet(Grade yourself)
(Excellent:5, Good:4, Satisfactory:3, Poor:1)

- (a) Communication Skill
- (b) Honest to work
- (c) Inter Personal Relation
- (d) Sincerity
- (e) Skill of Microsoft Office (MS-Word, Excel, Power Point)
- (f) Team Leader
- (g) Team Work
- (h) Timely Completion of Assigned Work
- (i) Punctuality
- (j) Stability in Job
- (k) Lab Experiment Skill

Total Points:

References:

Name : Designation: Institute/Company: Email:	Name : Designation: Institute/Company: Email:
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I hereby declare that above information is filled by me for the post of
in the Department of and all entries in this form as well as
the attached sheets are true to the best of my knowledge and belief.

Date:

Place:

Signature of the Candidate